

SMOKELESS TOBACCO REFERENCE PRODUCTS

General Ordering Instructions

For ALL Orders:

- Fill out the Order Form **and** the Disclaimer Form being sure to provide a complete address and contact information.
- Domestic orders will not be shipped on Fridays.
- The TASL will fill out all necessary shipping information once COMPLETE information is received from the Requestor.

International Orders:

- The Requestor **is responsible** for determining if a Customs Broker/Consignee is required. If so, then provide detailed information and instructions in order to ensure that your shipment will clear Customs.
- Tax/VAT ID number or Economic Operators Registration & Identification (EORI – European Union only) **MUST** be supplied.
- The Requestor **is responsible** for determining if a Phyto-Sanitary Certificate and/or Certificate of Origin is required.

The TASL will be more than happy to assist with shipping concerns. Please email any questions to: wtsteede@ncsu.edu